



Humboldt Sponsors

P. O. Box 444 • Eureka, CA 95502

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2023 GRANT APPLICATION CHECKLIST

Postmark Deadline: Friday, February 10, 2023

Before mailing your grant application packet, please make sure you have done the following:

1. ___ completed and signed **application form**.
 - a. ___ included a **detailed budget** of your proposed project or activity.
 - b. ___ included a **detailed narrative** of your program (including objectives and descriptions).
2. Please check one of the following:
___ provided a **copy of your own 501(c)(3) letter**.
___ included **proof of a tax exemption**, such as 501(c)(3) letter, if you are a city/county municipality or a public school.
___ included the **501(c)(3) letter from your umbrella agency**, if appropriate, **AND the letter authorizing you to use it**.
3. ___ included a copy of this **application checklist**.
4. ___ included **original application packet PLUS 10 additional copies (11 total) of all the above required materials listed above**.

Please mail all application materials to:

**Humboldt Sponsors Grants Committee
c/o Kim Cobine
1770 Campton Rd.
Eureka, California 95503**

Application packet must be postmarked no later than 5:00 p.m., Friday, February 10, 2023, to be eligible for consideration. Please feel free to contact me if you have any questions.

Sincerely,

Kim Cobine, Grants Chairperson
(707) 267-4111
kimcobine19@gmail.com



We make good things happen for local kids!

